



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
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WILLIAM T FUJIOKA
Chief Executive Officer

September 2, 2011

To: Sachi A. Hamai, Executive Officer
Board of Supervisors

From: William T Fujioka
Chief Executive Officer

A handwritten signature in black ink, appearing to be "WTF", is placed next to the name and title of the sender.

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

BOARD POLICY STATEMENT 8.020- SUNSET REVIEW

In response to your August 12, 2011 memorandum, the Chief Executive Office's review finds that the policy statement remains accurate and requires no revision.

Should you have any questions, please contact Laurie Milhiser, Assistant Chief Executive Officer, Risk Management Branch, at (213) 351-5346.

WTF:EFS
LM:LC:km



Los Angeles County
BOARD OF SUPERVISORS POLICY MANUAL

| Policy #: | Title: | Effective Date: |
|-----------|--|-----------------|
| 8.020 | Procedures For Including Corrective Follow-Up Reports As Part of The Claims Settlements Presented To The Board | 12/10/96 |

PURPOSE

Establishes a requirement for corrective action follow-up reports as part of the claims settlement letter forwarded to the Board of Supervisors.

REFERENCE

December 10, 1996 Board Order, [Synopsis 48](#)

POLICY

All department heads must include a proposed corrective action follow-up report as part of any claims settlement letter forwarded to the Board.

RESPONSIBLE DEPARTMENT

Auditor-Controller

Chief Executive Office

County Counsel

DATE ISSUED/SUNSET DATE

Issue Date: December 10, 1996
Review Date: November 20, 2003
Review Date: July 16, 2009

Sunset Review Date: December 10, 2003
Sunset Review Date: December 10, 2007
Sunset Review Date: December 10, 2011